



Minutes
LARKSPUR LIBRARY BOARD
July 12, 2021



Roll Call:

Roll Call: Andy Revell; Jonathan Shambroom; Armelle Futterman; Amir Movafaghi

Absent: Jeff Gunderson,

Staff: Franklin Escobedo, Community Services Director

Meeting was called to order at 6:15 P.M. on Monday, July 12, 2021.

APPROVAL OF CONSENT CALENDAR

A. Futterman made a motion to approve the consent calendar. J. Shambroom seconded. Motion passed.

PUBLIC COMMENT: none.

BOARD MEMBERS REPORTS AND COMMENTS:

No reports from the Board Members.

LIBRARY DIRECTOR'S ORAL REPORT:

OLD BUSINESS ITEMS:

1. Update on library activities and programs – Community Services Director, Franklin Escobedo
 - City Hall are reopened and no longer at half capacity. However, no furniture has been returned to the library.
 - Circulation has increased. Ebook circulation has dipped.
 - RFID project has been funded by the County and MARINet has begun ordering the tags and we've begun weeding collections.
 - Teen circulation is low compared to children's and adult collections. Larkspur's small collection isn't helping encourage teens to use the library.
 - Billing of late material has resumed.
2. Digital Services Strategy Update – Community Services Director, Franklin Escobedo
 - No updates.

3. Library Reopening Update – Community Services Director, Franklin Escobedo

- New Library aides have been hired and the new librarian recruitment is moving forward.

NEW BUSINESS ITEMS:

1. Board Training – Community Services Director, Franklin Escobedo
 - Reviewed the Brown Act, MARINet, the Library’s budget and answer questioned from the board regarding the various aspects of the library.
2. Chrome Book & Hotspot Update – Community Services Director, Franklin Escobedo
J. Shambroom made the motion to adopt the changes to the Chromebook & Hotspot policy. A. Futterman seconded. Motion passed.

**STATUS REPORTS - REPORTS FROM THE LIBRARY’S SUPPORT GROUPS
(Friends, Foundation)**

No reports.

FUTURE AGENDA ITEMS:

Library Cardholder Stats

Digital Services

NEXT MEETING DATE:

Next Library Board of Trustees meeting will be on Monday, August 9, 2021, at 6:15 P.M.

ADJOURN MEETING

A. Futterman made a motion to adjourn the meeting. A. Revell seconded. Motion passed.

Meeting was adjourned at 7:48 P.M. on Monday, July 12, 2021.

Respectfully submitted,
Franklin Escobedo,
Community Services Director

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at regular meeting of the Larkspur Library.

Franklin Escobedo

Franklin Escobedo, Community Services Director