



working on how to run the Super Cool Summer School. He thanked Recreation Supervisor Stone for his outstanding work during these challenging times.

Commissioner Koeppel asked why the “Materials and Supplies” line item was under-budget. Community Services Director Escobedo stated it was due to the reduction in programming. The City supplies the materials for the Super Cool Summer School classes. He noted this spreadsheet does not include some of the materials recently bought for the Community Garden including mulch, etc.

Commissioner Koeppel asked if a surplus in a particular category could be used for another purpose. Community Services Director Escobedo stated “no”- it can be used only within specific line items. Surpluses go back into the General Fund. The priority is the bottom line. Commissioner Koeppel asked if they run the risk of “use it or lose it”. Community Services Director Escobedo stated he has not experienced that in Larkspur. The Mid-Year Budget Review process allows staff to ask for increases or make adjustments.

Commissioner Sunshine asked how quickly he could add more personnel if approved by the Council. Community Services Director Escobedo stated he has money to hire part-time staff and this could happen quickly. Staff has talked about two positions: A part-time park monito and a full-time position to help with programming. The latter could take a while.

Chair Blauvelt asked for more information on how Super Cool Summer School will be run. Community Services Director Escobedo stated Recreation Supervisor Stone is in charge of this program and is planning to keep the students together, in pods, as much as possible. A pod of students would have an art class then a science class together. Keeping them together could cut down on the usual chaos the program experiences due to the normally high volume of students.. The plan is to hold as many classes outside as possible. It was a challenge to get instructors to commit last fall.

Recreation Supervisor Stone stated the information for Super Cool Summer School will be on-line in a couple of weeks. Staff is looking at a smaller version of the regular program using small pods of fourteen students who stay together for one class with one teacher and then go together to another class. There will be two classes only (not four) for each pod this year. This will provide a safer environment and simplify the registration process. It will remain one of the largest programs in Marin County with an anticipated 120 students participating. He will update the Commission at next month’s meeting. He is in the process of recruiting teachers for the Kinder Camp Program at Bacich- this is a part of the Super Cool Summer School which serves incoming Kindergarteners. He noted this program will be crucial since many children have not been participating in pre-school due to COVID.

## 6. Director’s Oral Report

Community Services Director Escobedo reported he has been working on the budget for two departments and thanked Recreation Supervisor Stone for his assistance. The City is in the process of converting all the telephones to a new internet service. Staff keeps getting new COVID guidelines and the goal is to reopen all the fields in April. They are

making plans for the summer and the fall. Staff is working neighboring departments in terms of messaging, signage, etc.

Commissioner Koeppel asked about the status of the Summer Concerts or Movies in Piper Park. Community Services Director Escobedo stated staff is looking at the end of summer or the fall, depending on the guidelines. Staff recognizes that people want to get together.

Commissioner Koeppel asked about the status of the stage in Piper Park. Community Services Director stated that project was approved but has been delayed due to the pandemic. He will follow up with Public Works Director Skinner. A stage will certainly help staff with outdoor events. Chair Blauvelt reported the Larkspur Community Foundation has offered to fund the project. The big expense is running the electrical lines. Recreation Supervisor Stone stated the closest source of electricity is about 200 to 300 yards away. Chair Blauvelt suggested staff ask for donations from the musicians throughout Marin County.

#### 7. Commissioner's Reports

Chair Blauvelt gave a "shout out" to City Clerk Foulis for her wonderful assistance in running the Commission's Zoom meetings.

#### 8. Adjourn Meeting

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Toni DeFrancis,  
Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Parks and Recreation Commission.

*Franklin Escobedo*

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Franklin Escobedo, Community Services Director