



AGENDA
LARKSPUR LIBRARY BOARD
December 13, 2021
Library's Zoom
6:15 PM – 7:30 PM



Zoom: <https://us06web.zoom.us/j/82758512823>

Via Telephone 1-253-215-8782

Webinar ID:
827 5851 2823

Larkspur Library Board Members: Chair: Jeff Gunderson; Andy Revell; Jonathan Shambroom; Armelle Futterman; Amir Movafaghi

The Library Board of Trustees may continue to meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting. Join or watch the meeting remotely by following the link or calling in to the number listed at the top of the agenda: <https://us06web.zoom.us/j/82758512823>

Submit public comment remotely by:

1. Emailing communityservices@cityoflarkspur.org prior to 4:00 P.M. on the day of the meeting. Comments received prior to 4:00 P.M. on the day of the meeting will be distributed to the entire Library Board and are made available in the online agenda packet;
2. Emailing communityservices@cityoflarkspur.org during the meeting. Please make sure you indicate the item number to which your comment is related, or whether it is for the General Public Comment period at the beginning of the meeting. Your comment will be read verbatim, however words including profanity, obscenity, and discriminatory language will not be read into the record in order to avoid disruption of the meeting. Your comment is subject to the same 3-minute limit as in-person spoken comments; or
3. [Registering for the meeting](#) and selecting the "Raise Hand" icon during the meeting to provide public comment verbally when recognized by the Clerk at the appointed time.

The Community Services Director certifies that this agenda has been posted in accordance with the requirements of the Government Code.

1. ROLL CALL:

2. APPROVAL OF CONSENT CALENDAR

Please note: The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request the removal of an item for discussion.

2.1 [Approval of Minutes of October 11, 2021.](#)

3. PUBLIC COMMENT: The Board will hear public comments only on matters over which they have jurisdiction. There will be no Board discussion. The Board Chair will allot no more than five minutes to any individual. Unless the Board determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes.

4. BOARD MEMBERS REPORTS AND COMMENTS:
(Additional important information relating to the Library and/or Library Groups)

5. LIBRARY DIRECTOR'S ORAL REPORT:

6. OLD BUSINESS ITEMS:

6.1 Update on library activities and programs – Community Services Director, Franklin Escobedo

- [November Stats & Dec Programming](#)

6.2 Digital Services Strategy Update – Community Services Director, Franklin Escobedo

- [Wishlist](#)

6.3 Collection Development Policy Review – Community Services Director, Franklin Escobedo

- [Collection Development Policy](#)

7 NEW BUSINESS ITEMS:

7.1 [Annual letter from Chair to the Council](#) – Chair, Jeff Gunderson

7.2 Midyear Budget Review – Community Services Director, Franklin Escobedo

8 STATUS REPORTS - REPORTS FROM THE LIBRARY'S SUPPORT GROUPS

(Friends, Foundation)

9. FUTURE AGENDA ITEMS: Board will recommend future agenda items and establish the next meeting date.

10. NEXT MEETING DATE:

Board will set a date for their next meeting.

11. ADJOURN MEETING

NOTICE IS HERE BY GIVEN: If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Community Services Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

Any writings or documents provided to a majority of the Library Board regarding an item on this agenda will be made available for public inspection at the Customer Service Counter at City Hall located at 400 Magnolia Avenue, Larkspur, CA and at the main counter of the Library located at the same address during normal business hours. (SB 343, amending G.C. Section 54957.5)

ACCESS TO MEETINGS: Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member prior to the meeting. An interpreter for the deaf will be made available upon request to the staff three days or more prior to the meeting.

LIBRARY BOARD MEETING SCHEDULE

Regular Board Meeting: January 10, 2022