



LARKSPUR CITY COUNCIL
MEETING MINUTES

Via Teleconference Only
Per Governor's Executive Order N-29-20

October 21, 2020

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
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REGULAR MEETING

Mayor Way called the regular meeting to order at 6:30 p.m.

1. ROLL CALL

COUNCIL PRESENT: Scot Candell, Kevin Haroff, Dan Hillmer, Gabe Paulson, and Mayor Catherine Way

COUNCIL ABSENT: None

STAFF PRESENT: Community Services Director Franklin Escobedo, City Clerk Alison Foulis, Assistant Planner Aaron Matthews, Assistant to the City Manager Shannon O'Hare, City Manager Dan Schwarz, Public Works Director Julian Skinner, Planning & Building Director Neal Toft, and City Attorney Sky Woodruff

2. PUBLIC COMMENT

Public comment was received from 3 individuals:

- Kevin Carroll
- Dr. Stephen Wagstaff
- Alex Beritzhoff

3. PRESENTATIONS/PROCLAMATIONS

3.1 Legislative Update.

Assistant to the City Manager O'Hare provided a legislative update to the City Council and answered questions. No one from the public wished to speak.

4. APPROVAL OF THE CONSENT CALENDAR

Upon motion by Councilmember Paulson, and seconded by Councilmember Hillmer, the City Council approved the consent calendar in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 A. Approve minutes of the October 7, 2020, regular meeting.
B. Approve minutes of the October 13, 2020, special meeting.
- 4.3 Adopt Ordinance 1051 amending Chapters 18.06 (Zoning Administration), 18.34 (Slope and Hillside), 18.35 (Residential Floor Area Ratios), and 18.64 (Design Review) of the Larkspur Municipal Code to expand the list of projects that may be heard by the Zoning Administrator to streamline the hearing process for minor, non-controversial projects.
- 4.4 Adopt Resolution 70/20 accepting the Owlswood Drive Retaining Wall and Rice Lane Retaining Wall Project (CIP 20-301B) as complete.
- 4.5 Adopt Resolution 71/20 summarily vacating a portion of the Hawthorne Avenue right-of-way and Ajax Street right-of-way adjacent to 219 Hawthorne Avenue (APN: 020-222-02).

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Hillmer reported on the following items:

1. 10/19/2020 SMART Board listening forum.

Councilmember Paulson reported on the following items:

1. Neighborhood Resource Group (NRG) drills planned for 11/1/2020
2. Marin Wildfire Prevention Authority (MWPA)'s appointment of former Councilmember Larry Chu to the Citizens' Oversight Committee.
3. COVID-19 and contact tracing.

Councilmember Candell reported on the following items:

1. Sir Francis Drake Boulevard renaming group activities.

Vice Mayor Haroff reported on the following items:

1. Sir Francis Drake Boulevard renaming group activities.
2. 10/21/2020 Chamber of Commerce meeting.
3. Appreciation for community volunteer Joe Jennings who will be moving from the City.

7. PUBLIC HEARINGS

- 7.1 APPEAL OF THE PARKS AND RECREATION COMMISSION'S DECISION OF SEPTEMBER 17, 2020, TO DENY THE REMOVAL OF TWO HERITAGE TREES FROM THE PROPERTY LOCATED AT 321 W BALTIMORE AVENUE.
APN: 021-093-29. APPELLANT: LEN RIFKIND REPRESENTING APPLICANT/OWNER: TAMMY WICKS-KORNFELD.
City Council to conduct a public hearing on the submitted appeal.

Assistant Planner Matthews presented the staff report and answered questions from the Council.

Mayor Way opened the public hearing and the Council heard from the Appellant's Representative Len Rifkind, Arborist James MacNair, Structural Engineer Kelly Turbin, and Property Owner Tammy Wilks-Kornfeld.

Public comment was received from 4 individuals:

- Susan Cunningham
- Temesia Donnelley
- Tony Pogrel
- James Holmes

Seeing no one else wishing to speak, Mayor Way closed the public hearing.

Upon motion by Vice Mayor Haroff, seconded by Councilmember Paulson, the Council approved Alternative B of the proposed Resolution 72/20 overturning the Parks and Recreation Commission's decision of September 17, 2020, to deny the removal of Heritage Trees #3 and #4 at 321 West Baltimore Avenue, finding that the requested tree removal application complies with the required findings under LMC Section 12.16.070(F) and approving the removal of Heritage Trees #3 and #4 at 321 W Baltimore Avenue. The vote was unanimously in favor.

8. BUSINESS ITEMS

- 8.1 UPDATE ON THE GENERAL PLAN UPDATE PROCESS: COMPLETION OF ADMINISTRATIVE DRAFT GENERAL PLAN 2020-2040, SCHEDULE FOR ENVIRONMENTAL IMPACT REPORT

Planning & Building Director Toft presented the General Plan Update and answered questions from the Council.

No one from the public wished to comment.

- 8.2 FINANCIAL UPDATE
- A. REVIEW MANDATES, OBLIGATIONS, AND EXPENDITURE LEVELS
 - B. REVENUE OPPORTUNITIES?
 - C. NEXT STEPS

City Manager Schwarz provided a presentation to and answered questions from the Council.

No one from the public wished to comment.

The Council decided to revise the scope of the Ad Hoc Committee on Financial Matters, comprised of Mayor Way and Vice Mayor Haroff, to consider the issues raised by the City Manager this evening. A revised workplan for the Ad Hoc Committee on Financial Matters was requested to be brought back to a future City Council meeting for review.

8.3 UPDATE ON CITY ACTIVITIES AND FINANCES WITH REGARDS TO CORONAVIRUS (COVID-19)

Standing item to update the City Council on City activity and financial & budget implications during and in response to the COVID-19 Emergency.

City Manager Schwarz provided an update and answered questions from the City Council.

No one from the public wished to comment.

9. ADJOURN

The Council adjourned the meeting at 9:11 p.m.

Attested
/s/Alison Foulis
City Clerk