



**REGULAR MEETING  
Larkspur Parks and Recreation  
Commission Thursday,  
September 17, 2020, 6:30 p.m.**

**VIA VIDEO/TELECONFERENCE  
ONLY**

**Join the  
meeting at:**

**<https://zoom.us/j/94085210381?pwd=QU1aSmtYWTc4N0x0b0x0b0VMaVdndz09>**

**Call-In Number:**

**US: +1 669 900 6833**

**Webinar ID: 940 8521 0381**

**Passcode: 334504**

*Victoria Harrison, Chair  
Sandy Blauvelt, Vice Chair*

*Jeanne Friedel  
Lisbet Sunshine*

*Mike Koepfel*

Due to Coronavirus (COVID-19), the August 20, 2020, regular Parks & Recreation Commission meeting will occur via videoconference only. All Commissioners will be calling in to the meeting, and residents are urged to follow the Marin County Public Health Officer's shelter in place order and attend the meeting remotely as well. As allowed under Executive Order N-29-20 (March 17, 2020), the City of Larkspur will no longer offer an in-person meeting location for the public to attend. Join or watch the meeting remotely by registering at the following link:

<https://zoom.us/j/94085210381?pwd=QU1aSmtYWTc4N0x0b0x0b0VMaVdndz09>

**Submit public comment remotely by:**

1. Emailing [communityservices@cityoflarkspur.org](mailto:communityservices@cityoflarkspur.org) prior to 4:00 P.M. on the day of the meeting. Comments received prior to 4:00 P.M. on the day of the meeting will be distributed to the entire Parks & Recreation Commission and are made available in the online agenda packet;
2. Emailing [communityservices@cityoflarkspur.org](mailto:communityservices@cityoflarkspur.org) during the meeting. Please make sure you indicate the item number to which your comment is related, or whether it is for the General Public Comment period at the beginning of the meeting. Your comment will be read verbatim, however words including profanity, obscenity, and discriminatory language will not be read into the record in order to avoid disruption of the meeting. Your comment is subject to the same 3-minute limit as in-person spoken comments; or
3. Use the "Raise Hand" icon in the Zoom meeting or by dialing \*9 if calling in to provide public comment verbally to be recognized by the Clerk at the appointed time.

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The Community Services Director certifies that this agenda has been posted in accordance with the requirements of the Government Code.

**1. ROLL CALL**

**2. PUBLIC COMMENT:** The Parks and Recreation Commission will hear public comments only on matters over which they have jurisdiction. There will be no Commission discussion. The Chair will allot no more than five minutes to any individual. Unless the Chair determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes

**3. APPROVAL OF THE CONSENT CALENDAR:** The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

3.1 [Approval of Minutes of July 16, 2020](#)

**4. PUBLIC HEARING:**

4.1 Protest hearing of Heritage Tree Permit Application at 321 W. Baltimore Ave.

- [Staff Report](#)
- [Application, Supporting Documents, and Letters](#)
- [Letter from Applicant \(Added 9/17/2020\)](#)
- [Letter of Protest \(Added 9/17/2020\)](#)

**5. BUSINESS ITEMS:** none

**6. DIRECTOR'S ORAL REPORT**

**7. COMMISSIONER'S REPORTS**

**8. ADJOURN MEETING**

**NOTICE IS HEREBY GIVEN:** If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Community Services Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

In the interest of time, the Parks and Recreation Commission has established time limits. Public Hearings: applicants and /or appellants shall make their presentations within 10 minutes, and will be allowed a 3-minute summation period. Public participation shall be limited to 3 minutes per speaker per topic. These time limits may be waived by a majority vote of the Commission. [G.C. § 54954.3].

**ACCESS TO MEETINGS:** Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member five business days prior to the meeting. An interpreter for the deaf will be made available upon request to the staff five business days or more prior to the meeting.