



AGENDA
LARKSPUR LIBRARY BOARD
SPECIAL MEETING
February 10, 2020
City Hall, 400 Magnolia Ave.
6:15 PM – 7:30PM



Larkspur Library Board Members: Chair: Andy Revell; Michelle Melka; Jeff Gunderson; Jonathan Shambroom; Armelle Futterman

ROLL CALL:

APPROVAL OF CONSENT CALENDAR

Please note: The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

1. The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code.
2. Approval of the Minutes of January 13, 2019

PUBLIC COMMENT: The Board will hear public comments only on matters over which they have jurisdiction. There will be no Board discussion. The Board Chair will allot no more than five minutes to any individual. Unless the Board determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes.

BOARD MEMBERS REPORTS AND COMMENTS:

(Additional important information relating to the Library and/or Library Groups)

LIBRARY DIRECTOR'S ORAL REPORT:

OLD BUSINESS ITEMS:

1. Discussion on library activities and staffing, including recruitments –

Library Director, Franklin Escobedo

NEW BUSINESS ITEMS:

1. Library Card Holder & Circulation Report – Library Director, Franklin Escobedo (Attachment II & II)

2. 2020 Programs – Library Director, Franklin Escobedo (Attachment III & IV)

**STATUS REPORTS - REPORTS FROM THE LIBRARY'S SUPPORT GROUPS
(Friends, Foundation)**

FUTURE AGENDA ITEMS:

Board will recommend future agenda items and establish next meeting date

NEXT MEETING DATE:

Board will set a date for their next meeting.

ADJOURN MEETING

NOTICE IS HERE BY GIVEN: If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Library Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

Any writings or documents provided to a majority of the Library Board regarding an item on this agenda will be made available for public inspection at the Customer Service Counter at City Hall located at 400 Magnolia Avenue, Larkspur, CA and at the main counter of the Library located at the same address during normal business hours. (SB 343, amending G.C. Section 54957.5)

ACCESS TO MEETINGS: Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member prior to the meeting. An interpreter for the deaf will be made available upon request to the staff three days or more prior to the meeting.

LIBRARY BOARD MEETING SCHEDULE

Regular Board Meeting March 9, 2020 6:15pm



LARKSPUR LIBRARY BOARD
Minutes of Regular Meeting – January 13, 2020



ROLL CALL:

Present: Andy Revell, Chair, Armelle Futterman, Jeff Gunderson, Michelle, Melka, Jonathan Shambroom

Staff: Franklin Escobedo, Library Director City Manager Dan Schwarz

Absent: None

Guest: Dyan Pike, FOL, Joe Jennings, Commons at Larkspur Foundation

Meeting called to order at 6:15 p.m. January 13, 2020

APPROVAL OF CONSENT CALENDAR:

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code

Approval of Minutes as Submitted: Approved January 13 minutes

PUBLIC COMMENT:

There were no comments.

BOARDMEMBER REPORTS AND COMMENTS:

None

LIBRARY DIRECTOR'S ORAL REPORT:

Library Director Escobedo introduced himself to the board and talked about his background in libraries.

OLD BUSINESS ITEMS:

1. Discussion on library activities and staffing, including recruitments –

Director Escobedo explained that recruitments were opening up to replace the two librarians who recently left for other libraries. Current programming has been scaled back do the lack of staffing.

**STATUS REPORTS- REPORTS FROM THE LIBRARY'S SUPPORT GROUPS
(Friends, Foundation):**

Dyan Pike of the Friends of the Library reported on the success of the Season of Giving campaign which was held this past December.

FUTURE AGENDA ITEMS

Report on Larkspur Library Users
Future Programming for 2020

NEXT MEETING DATE

The Board will meet again on Monday, February 10 at 6:15 p.m.

ADJOURN MEETING

Chair adjourned the meeting at 7:03 p.m.

Respectfully submitted,
Franklin Escobedo, Library Director

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Library.

Franklin Escobedo, Library Director

Decision Center - Transaction Location by Residence

Parameters:

Date 2019
 Location Larkspur
 Transaction Circulation
 Item Type All Item Types

RESIDENCE	Larkspur Circ	
LARKSPUR	46,099	54.63%
OUTSIDE CITY	13,279	15.74%
CORTE MADERA	7,543	8.94%
SAN RAFAEL	5,544	6.57%
SAN ANSELMO	2,240	2.65%
MILL VALLEY	2,060	2.44%
OUTSIDE COUNTY	1,508	1.79%
NOVATO	1,332	1.58%
Unknown	1,320	1.56%
ROSS	930	1.10%
TIBURON	874	1.04%
FAIRFAX	833	0.99%
SAUSALITO	539	0.64%
BELVEDERE	228	0.27%
College of Marin	45	0.05%
STATE PROPERTY	10	0.01%
Dominican University	2	0.002%
UNASSIGNED	2	0.0024%
Online Card (uncoded)	2	0.0024%
DUMMY RECORD	0	
FEDERAL PROP	0	
	84,390	

Attachment 1

Larkspur Library Monthly Statistics

Month: January 2020

Material Type	Circulation	Jan-20		Jan-19		Change	YTD Circ
		New	21-Day	Jan-20	Jan-19		
Adult Book		1702	1851	-8%	10248		
Adult DVD		2739	2670	3%	18511		
Adult CD		1823	1963	-7%	11980		
Adult Devices		61			148		
Adult Audiobooks		8			40		
YA Book		191	203	-6%	1525		
YA DVD		228			228		
Kids Book		30			30		
Kids DVD		2895	2996	-3%	21038		
Kids Audiobooks		146	253	-42%	1354		
		59	71	-17%	373		
Total circ of LRK materials		9882	10007	-1.25%	65475		
eBook circulation (Overdrive only)		2001	1618	23.67%	13714		
Link+ Items Borrowed		121	89	35.96%	684		
Link+ Items Loaned		155	141	9.93%	747		

Library Programming

Total Number of Programs	32	Total Attendance 1019
Children's Programs	24	
Teen Programs	1	
Adult Programs	6	
Outreach	1	

Attachment II



February Events

YOGA STORYTIME

Saturday, February 1, 10 A.M.
in the Library Main Room

YEAR OF THE RAT LION DANCE

Saturday, February 1, 11 A.M.
in the Library Parking Lot

CRAFT WORKSHOP: POP UP CARDS

Wednesday, February 5, 3:30 P.M.
in the Council Chambers

BEWITCHED, BOTHERED & BESOTTED: A Poetry Event

Tuesday, February 11, 7 p.m.
in the Library Main Room

BOOK CLUB: THE GREAT BELIEVERS

By Rebecca Makkai

Wednesday, February 12, 7 p.m.
in the Library Main Room

MIDDLE GRADE BOOK CLUB: NIMONA

By Noelle Stevenson

Thursday, February 13, 4 p.m.
in the Council Chambers

ZENTANGLE ART WITH ROMI MARKS

Thursday, February 27, 11 A.M.
in the Council Chambers

STORY TIMES

Weekly

Babies & Books

Wednesday 9 A.M. & 9:30 A.M.

Toddler Storytime




Thursday, 9 A.M. & 9:30 A.M.

SHARE A BOOK WITH A DOG

February 10 & February 24
at 4 P.M.



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Attachment III



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FRIENDS OF THE LARKSPUR LIBRARY



Larkspur Library 2020 Programming

This is a tentative line up of activities happening in the next few months.

March – Celtic Concert, Frida Kahlo Talk (March 11)

April – Census Day Activity

May – Judy Chicago: A Retrospective Talk

June – August: Summer Reading

The Tam Programs:

Ted Talks

Book Clubs

Book Club Titles:

March: *The Tea Girl from Hummingbird Lane* by Lisa See

April: *Bad Blood: Secrets and Lies in a Silicon Valley Startup* by John Carreyrou

Attachment IV