

**MEETING MINUTES OF THE
HERITAGE PRESERVATION BOARD
April 15, 2019**

ROLL CALL

Chair Storek called the meeting to order at 6:34 p.m.

Present: Board Members: Lelia Lanctot, Jan Hobbel, Hillary Culhane, Fran Cappelletti, Chair Storek

Absent: Board Member(s): Jon Knorpp

Staff: Kristin Teiche, Senior Planner/Recording Secretary

PUBLIC COMMENT

None

PLANNING STAFF'S ORAL REPORT

Planning staff informed the Board of the following:

Council Actions:

- Wednesday, April 17th the Council will hold a second reading of a new Ordinance updating Accessory Dwelling Unit regulations. The amendments comply with new state laws, and are generally designed to encourage the installation of new units.
- Council will also hold a second reading on new Ordinance governing Wireless Telecommunications Facilities. Additionally, the Council is considering adoption of a "policy" resolution to establish regulations to address the anticipated installation of new 5G facilities. This Resolution will be re-heard May 1.
- The Board will soon be presented with a new application for 489 Magnolia to modify and improve the rear of this building.

PUBLIC HEARING ITEM

H/DR/FAR/HRP 19-06; 58 Madrone Ave; APN: 021111-07; Ms. Laura VanAmburgh, Polsky Perlstein Architects; Lindsey and Dennis Shin, Owners; R-1 (First Residential) Zoning District.

Applicant is requesting permits for exterior additions and interior remodeling of a residential structure listed on the National Register of Historic Places and on Larkspur's local Historic Resources Inventory.

Planner Teiche provided a brief staff report.

The project architect provided a description of the layout of the home and explained why they are proposing the interior modifications and new additions.

The Board asked questions of the architect and the property owner, then the Chair closed the public hearing and brought the discussion to the Board.

The Board members debated the recommendation of the historic architect regarding replacement of the vinyl window. It was concluded that this bathroom window was not immediately visible and did not impact the appearance or historic character of this historic home.

M/s Hobbel/Lanctot moved, and the Board approved 5-1 (Chair Knorpp absent and one seat vacant) to recommend approval of application H/DR/FAR/HRP 19-06 for the property at 58 Madrone Avenue, and allow the retention of the existing vinyl bathroom window located at the east side on the ground floor.

BUSINESS ITEMS

May 4, 2019 Community Heritage and History Day.

Chair Storek acknowledged the invitation for the Board to participate in the second annual Community Heritage and History Day to be held at Bon Air Center. He noted that he is not available to attend and represent the Board. Board Member Cappelletti noted he will be present to represent Ross Historical Society. The Board discussed the event and what information and items could be offered to the public. It was noted there are not enough books to continue to give them away. It was agreed that the Board would confirm attendance and Board Members Cappelletti, Hobbel and Culhane would attend for a limited shifts to represent Larkspur.

Board Member Reports. Board members to share and discuss information and attachments related to historic preservation.

- Board Member Hobbel displayed a preliminary design for Historic Preservation Badges for use when Board Members are visiting sites.
- Board Member Cappelletti discussed his efforts to upload historic videos to Youtube. He indicated he thinks the Board would be better served using Vimeo. It costs \$84.00 per year, and you can link the account to the City website. He has a free 30 day trial set up. He will send a link to the videos he has uploaded.
- Chair Storek discussed future meeting dates and times. He indicated that he prefers to schedule meeting dates on Mondays and would like an earlier 5:30 PM start time. The Board members generally agreed that the 7:00 PM start time is best for Board Member attendance and the public. It was agreed that a compromise start time could be 6:30 PM, in keeping with the Council and that Monday's will be the preferred meeting day.

APPROVAL OF MINUTES Board Member Lanctot/Hobbel moved, and approved 5-1 (Board Member Knorpp absent, one seat vacant) the February 14, 2019 meeting minutes.

NEXT MEETING DATE: May 9, 2019

Chair Storek adjourned the meeting with the Larkspur Heritage Preservation Board at approximately 6:37 PM.

Respectfully submitted,

Kristin Teiche, Senior Planner/Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted during the September 5, 2019 meeting of the Heritage Preservation Board.

A handwritten signature in cursive script that reads "Kristin Teiche". The signature is written in black ink and is positioned above a horizontal line.

Kristin Teiche, Senior Planner/Recording Secretary