



LARKSPUR CITY COUNCIL
MEETING MINUTES

Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur CA
April 3, 2019

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REGULAR MEETING

Vice Mayor Chu opened the regular meeting at 6:30 p.m.

1. ROLL CALL

COUNCIL PRESENT: Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer

COUNCIL ABSENT: Mayor Ann Morrison; Councilmember Catherine Way

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O'Hare; Fire Chief Scott Shurtz; Public Works Director Julian Skinner; Planning Director Neal Toft; Administrative Assistant Drew Bendickson; Planning Technician Nathalie Bamatter

2. PUBLIC COMMENT

Public comment was received; there was no discussion.

3. PRESENTATIONS/PROCLAMATIONS

3.1 Recognizing Doug Archer for 50 Years of Service

The City Council recognized Doug Archer for 50 years of service with the City of Larkspur.

Vice Mayor Chu called for a ten-minute recess to celebrate Doug Archer's achievement.

3.2 Marin County Commission on Aging: Yearly Update to Council Provided by Judith Saffran, City of Larkspur's Representative

Judith Saffran, the City of Larkspur's Representative for the Marin County Commission on Aging, provided Council with a yearly update on the Commission.

3.3 Marin/Sonoma Mosquito & Vector Control District: Yearly Update to Council Provided by Gail Bloom, City of Larkspur's Representative

Gail Bloom, the City of Larkspur's Representative for the Marin/Sonoma Mosquito & Vector Control District, provided Council with a yearly update on the District.

4. APPROVAL OF THE CONSENT CALENDAR

4.1 Approval of Warrants

4.2 Proclamation Acknowledging April 2019 as Fair Housing Month

4.3 Ordinance 1037: Waive Second Reading and Adopt Ordinance 1037 Amending the Larkspur Municipal Code by Adding Chapter 5.38 Establishing a Tobacco Retailer License Program and Regulating the Sale of Tobacco Products, Repealing Section 6.16.130, and Amending the Title of Chapter 6.16

4.4 Resolution 17/19: The Road Repair and Accountability Act of 2017 (SB 1 Gas Tax) – List of Projects for FY 19/20 Funding

4.5 Resolution 18/19: Adopt Plans and Specifications, and Authorize Bid Advertisement for the Measure B Accessibility Improvements Project (CIP 19-302)

Upon motion by Councilmember Haroff, seconded by Councilmember Hillmer, Council approved

the consent calendar. The vote was three in favor, two absent.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report to the City Council.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Chu reported on the following item:

1. Councilmember Chu reported that the Marin County Council of Mayors and Councilmembers' Pension and Other Post Employment Benefit Reform Committee has met for sixteen months and the final report should be available to the public in May 2019.

7. PUBLIC HEARINGS

- 7.1 WAIVE FIRST AND INTRODUCE ORDINANCE NO. 1039 TO ADOPT A NEW "WIRELESS COMMUNICATIONS FACILITIES" CHAPTER, LARKSPUR MUNICIPAL CODE (LMC) 18.51, AND CONSIDERATION OF A RESOLUTION ADOPTING POLICIES, PROCEDURES AND PROCESSING REQUIREMENTS FOR SMALL CELL (5G) WIRELESS FACILITIES

Senior Planner Kristin Teiche reported on proposed Ordinance 1039 and proposed Resolution 19/19. The proposed ordinance, titled Wireless Communications Facilities, incorporates updated federal and state regulations and definitions, and provides more detailed submittal, locational and processing requirements. The proposed resolution adopts policies, procedures and processing requirements for small cell (5G) wireless facilities.

Vice Mayor Chu opened the public hearing.

Public comment was received; staff responded to comments.
Vice Mayor Chu closed the public hearing.

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council waived first reading and introduced Ordinance 1039, and took no formal action on Resolution 19/19. Ordinance 1039 will be brought back to Council for a second reading on April 17, 2019; Resolution 19/19 will be brought back to Council on May 1, 2019. The vote was three in favor, two absent.

- 7.2 WAIVE FIRST READING AND INTRODUCE ORDINANCE No. 1038 REPLACING LARKSPUR MUNICIPAL CODE (LMC) 18.23, AMENDING ZONING REGULATIONS FOR ACCESSORY DWELLING UNITS TO COMPLY WITH STATE LAW

Planning Director Neal Toft reported on the proposed Ordinance that will amend regulations for accessory dwelling units to comply with State law.

Vice Mayor Chu opened the public hearing.

Public comment was received; Planning Director Toft responded to comments.

Vice Mayor Chu closed the public hearing.

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council waived the first reading and introduced Ordinance 1038. The vote was three in favor, two absent.

8. BUSINESS ITEMS

None.

9. ADJOURN

Council adjourned the meeting.

Attested

Jamie Kuryllo
City Clerk