



**LARKSPUR CITY COUNCIL
MEETING MINUTES**

Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur CA
February 6, 2019

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REGULAR MEETING

Mayor Morrison opened the regular meeting at 6:30 p.m.

1. ROLL CALL

COUNCIL PRESENT: Mayor Morrison; Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer; Councilmember Catherine Way

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Public Works Director Julian Skinner; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O'Hare; Finance Manager Cathy Orme; Recreation Director Dick Whitley

2. PUBLIC COMMENT

Council received public comment; there was no discussion.

3. PRESENTATIONS/PROCLAMATIONS

- 3.1 Update on Sonoma-Marín Area Rail Transit's (SMART) Larkspur Extension Project by Bill Gamlen, Chief Engineer.

Chief Engineer Bill Gamlen provided an update on track and station construction, which is expected to be complete by end of 2019.

4. APPROVAL OF THE CONSENT CALENDAR

- 4.1 APPROVAL OF WARRANTS
- 4.2 APPROVAL OF MINUTES: JANUARY 16, 2019
- 4.3 WAIVE SECOND READING AND ADOPT ORDINANCE NO. 1032 CLARIFYING THE CODIFICATION OF ORDINANCE NO. 1026
- 4.4 RESOLUTION 06/19: ADOPT PLANS AND SPECIFICATIONS AND AUTHORIZE BID ADVERTISEMENT FOR THE MEASURE B GROUP 1 PAVEMENT REHABILITATION PROJECT (CIP 19-301)
- 4.5 RESOLUTION 07/19: CONSULTANT SERVICES AGREEMENT AMENDMENT WITH HB CONSULTING GROUP FOR THE CORTE ALEJO STORM DRAIN PROJECT (CIP 11-047)
- 4.6 RESOLUTION 08/19: CONSULTANT SERVICES AGREEMENT AMENDMENT WITH MOE ENGINEERING INC FOR THE MEASURE B ADA IMPROVEMENTS PROJECT (CIP 19-302)
- 4.7 RESOLUTION 09/19: CONSULTANT SERVICES AGREEMENT AMENDMENT WITH PRESCIENCE CORP FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE BON AIR BRIDGE REPLACEMENT PROJECT (CIP 04-011)

City Manager Schwarz made a correction to the list of streets included in this year's paving project, which can be found in Agenda Item 4.4.

Upon motion by Councilmember Hillmer, seconded by Councilmember Way, Council approved the consent calendar. The vote was five in favor.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report to the City Council.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Haroff reported on the following item:

1. Councilmember Haroff read Marin Clean Energy's official statement on PG&E's bankruptcy filing.

Councilmember Hillmer reported on the following item:

1. Councilmember Hillmer attended a Sonoma-Marín Area Rail Transit (SMART) Board Meeting on February 6, 2019.

Councilmember Way reported on the following item:

1. Councilmember Way attended a Twin Cities Disaster Preparedness Committee meeting on February 4, 2019. The following topics were discussed at the meeting:
 - a. Ruben Martin, Fire Marshal for the Central Marin Fire Authority, attended the meeting to discuss the Authority's efforts in enhancing fire prevention within the Twin Cities.
 - b. The 2019 Firewise USA Workshop will be held in Novato on March 8, 2019.
 - c. There are currently 44 Neighborhood Response Groups in the Twin Cities.

Councilmember Morrison reported on the following item:

1. Councilmember Morrison attended a Marin County Council of Mayors and Councilmembers (MCCMC) Legislative Committee meeting on January 25, 2019 to discuss housing legislation with Senator Mike McGuire.

7. PUBLIC HEARINGS

7.1 REGULATION OF EXCAVATIONS IN NEWLY PAVED STREETS

- A. WAIVE FIRST READING AND INTRODUCE ORDINANCE 1033, AMENDING LARKSPUR MUNICIPAL CODE SECTION 15.32.070 – EXCAVATION OF NEWLY PAVED STREETS

Upon motion by Councilmember Chu, seconded by Councilmember Haroff, Council waived the first reading and introduced Ordinance 1033. The vote was five in favor.

- B. WAIVE FIRST READING AND INTRODUCE ORDINANCE 1034, ADDING LARKSPUR MUNICIPAL CODE SECTION 15.32.075 – RESTORATION OF EXCAVATIONS IN NEWLY PAVED STREETS

Upon motion by Councilmember Hillmer, seconded by Councilmember Way, Council waived the first reading and introduced Ordinance 1034. The vote was five in favor.

7.2 WAIVE FIRST READING AND INTRODUCE ORDINANCE 1035, AMENDING LARKSPUR MUNICIPAL CODE CHAPTER 2.44 – UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT PROVISIONS

Upon motion by Councilmember Hillmer, seconded by Councilmember Way, Council waived the first reading and introduced Ordinance 1035. The vote was five in favor.

7.3 WAIVE FIRST READING AND INTRODUCE ORDINANCE 1036, AMENDING LARKSPUR MUNICIPAL CODE CHAPTER 9.24 – CODE ENFORCEMENT

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council waived the first reading and introduced Ordinance 1036. The vote was five in favor.

8. BUSINESS ITEMS

8.1 PREFERENTIAL PARKING PROGRAM – PROGRAM PARAMETERS

What should qualify a neighborhood or area to have a preferential parking system?

Upon consensus, Council directed staff to require a petition signed by 75% of the owners of affected properties or a request from a homeowners or property owners association representing the required percentage of properties in the area in question.

Should parking restrictions be "no parking without a permit" or should parking be allowed for a period of time for vehicles without a permit?

Upon consensus, Council directed staff that a recommendation for parking restrictions should be made after an assessment of the situation in an affected area.

How many parking permits should be issued to any one property?

Upon consensus, Council directed staff that any vehicle registered to an affected address should be eligible for a permanent permit. Each address should then be eligible for up to two visitor passes. Additionally, a copy of valid Larkspur business license for a business that would be providing services to an affected property could be displayed in the vehicle and would be treated as a valid parking permit.

Should the passes be issued annually or for the lifetime of the vehicle?
What fee should be charged for a permit?

Upon consensus, Council directed staff that permits should be issued annually at a cost of \$50 per permit.

8.2 MID-YEAR BUDGET REVIEW

Upon motion by Councilmember Hillmer, seconded by Councilmember Chu, Council adopted Resolution 04/19 approving an amended budget for Fiscal Year 2018-19. The vote was five in favor.

8.3 ACTIONS IN SUPPORT OF THE LARKSPUR LIBRARY AND COMMUNITY CENTER TASK FORCE

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council adopted Resolution 10/19 establishing criteria for the City Manager to transfer up to \$150,000 to the Larkspur Library and Community Center Foundation. The vote was five in favor.

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council adopted Resolution 11/19 rescinding Resolution 13/15 approving design criteria for the Larkspur Library and Community Facility. The vote was five in favor.

9. ADJOURN

Council adjourned the meeting.

Attested

Jamie Kuryllo
City Clerk