

MINUTES OF THE REGULAR MEETING
LARKSPUR PARKS AND RECREATION COMMISSION
DECEMBER 20, 2018

COMMISSION: PRESENT: Chair Sunshine, Friedel,
Harrison, Koepfel (arrived 6:32 p.m.)

COMMISSION: ABSENT: Blauvelt

STAFF: PRESENT: Recreation Director Dick Whitley
Recreation Supervisor Nick Stone
Public Works Analyst Rita Schoch

1. Roll Call

Chair Sunshine called the meeting to order at 6:30 p.m.

2. Public Comment

There were no public comments.

3. Approval of the Consent Calendar

3.1 Approval of Minutes: November 15, 2018

M/s Harrison/Sunshine, to approve the November 15, 2018 minutes as submitted.

Ayes: Friedel, Harrison, Chair Sunshine

Absent: Blauvelt, Koepfel

Commissioner Koepfel arrived at the meeting.

4. Business Items

4.1 Presentation of Drinking Fountain Replacement at Piper Park Picnic Area

Public Works Analyst Schoch presented the staff report. She stated the existing aggregate concrete fountain blended in with the scenery. It has been repaired numerous times and is currently inoperable. The Larkspur Community Foundation has given the City a \$3,000 grant towards the purchase of a new fountain with the balance coming out of the Department of Public Works Parks Operating Budget. The new fountain must be ADA compliant. Staff is recommending it have two drinking bowls, including one at an accessible height of 36-inches or less from the ground and the other at a standard adult height. Staff also recommends adding a water bottle filler and a pet bowl at the base of the fountain. She likes the blue color because it would be more visible. The company she is recommending is The Most Dependable Fountain, Inc. and the cost would be about \$5,000 including tax and freight. The Public Works crew will install the fountain and expand the concrete pad to provide an accessible path of travel.

Commissioner Friedel had a question about the attachments. She liked the blue color but wondered if it would stand out from the blue recycling bins. Recreation Director Whitley stated the bins were thirty to forty yards away.

Commissioner Harrison asked if staff would like this to become a standard for the parks. Public Works Analyst Schoch stated “probably”. Staff plans to install two, new fountains at Niven Park sometime soon. Commissioner Harrison stated the arm rests on the new benches are green and perhaps new park furniture should be the same color. Public Works Analyst Schoch stated she would recommend the green color for Niven Park. Visibility is more important at the Piper Park location- it might blend in too much if it were green.

Commissioner Koeppel asked staff if they considered best value vs. lowest cost in the decision making process. Public Works Analyst Schoch stated “yes- they never consider just the price”. There are a lot of models that are much less expensive.

Chair Sunshine stated the Marin Municipal Water District (MMWD) just installed one of these fountains up at Phoenix Lake and it was functional and well used. She loves the blue. She asked if other jurisdictions were looking at this type of fountain. Public Works Analyst Schoch stated she was not sure but this model made sense. Chair Sunshine asked if the water was filtered. Public Works Analyst Schoch stated “yes”.

M/s, Friedel/Koeppel, to recommend to the Council the purchase of a new drinking fountain for Piper Park, as recommended by staff- Most Dependable Fountains, Inc., in blue, with the specifications listed in the staff report.

Ayes: Friedel, Harrison, Koeppel, Chair Sunshine

Absent: Blauvelt

5. Director’s Oral Report

Recreation Director Whitley reported staff has started working on the plans for improvements to Niven Park and will be presenting the plans to the Commission soon. City Hall offices will be closed from December 24th to January 2nd.

6. Commissioner’s Reports

Commissioner Friedel reported control of the Larkspur Library Community Center (LLCC) 501(c)(3) has been transferred to the LLCC Task Force. Town Administrator Schwarz and Councilmembers Way and Morrison have been replaced by several members of the task force, including her. They set up a bank account, a mailing address, and sent out a letter of solicitation for donations. The first steps will be developing a feasibility study, architectural renderings, creating a Website, and starting a massive fundraising campaign. They will be interviewing professional fundraisers very soon. There is huge support from various groups and things are moving along! Commissioner Koeppel asked what the goal was for the seed money. Commissioner Friedel stated around \$10,000 to \$12,000. She will report back to the Commission with updates.

Commissioner Koeppel stated his wife and one of his daughters took the glass ornament making class offered by the Recreation Department and had a wonderful time. He thanked Recreation Supervisor Stone for a job well done!

7. Adjourn Meeting

The meeting was adjourned at 6:57 p.m.

Respectfully submitted,
Toni DeFrancis
Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Parks and Recreation Commission.



Dick Whitley, Recreation Director