

HERITAGE PRESERVATION BOARD
March 9, 2017

ROLL CALL

Chair Culhane called the meeting to order at 7:05 p.m.

Present: Board Members: Vice Chair Dirk Mueller, Lelia Lanctot, Charles Sink, Chair Hillary Culhane, John Knorpp and Scott Morgan

Absent: Board Members: Richard Storek

Staff: Kristin Teiche, Senior Planner/Recording Secretary

PUBLIC COMMENT

None.

PLANNING STAFF'S ORAL REPORT

Planning Staff provided the Board with an update of the following Council Actions

- Council adopted a prohibition of gas powered leaf blowers, and limited the hours and days for the use of electric and battery operated gas blowers. The Ordinance included some exemptions for commercial and high density residential properties.
- Bon Air Bridge. At the request of the Director of Public Works, the Council rejected the bids for repair/reconstruction of the Bon Air Bridge. DPW will reconsider options and request new bids. One option would be to allow the closure of the Bridge for a two year construction period. The extra time and management required to allow public use during construction, extends construction to 4 years and added a significant amount to the bid prices. Other environmental limitations also drove up the price because the construction is over a creek.
- The Board had requested staff investigate requiring historic review as part of the Residential Resale Report, when a home is 50 years older or more. After reviewing this possibility with the Planning Director and City Manager, it was determined that this was not an appropriate requirement. The RBR's are requested when a house is being sold and an offer accepted. The unexpected requirement to contract for a historic evaluation would unfairly hold up the report and sale of the property. She assured the Board that the RBR currently includes an informative statement that advises the buyer if the home has been evaluated or not.

BUSINESS ITEMS

Board Member Reports. Board members to share and discuss information and attachments related to historic preservation.

- Board Member Lanctot updated the Board on the storage of the Larkspur Past and Present Books. Six pallets of the book had been stored for free in a facility in Santa Rosa. The City was informed that the facility ownership had changed and the books could no longer be stored. To assist with the transfer they current storage facility offered to deliver them to a new storage location. The City Manager had suggested that the Board consider a "publish on demand" program, instead of paying for storage of the printed copies. Lelia looked into this option, but it did not prove to be financially feasible. A temporary storage facility has been arranged, but a longer

term, and less expensive option needs to be identified. Board Member Lanctot provided staff with a bill for the new storage facility in Greenbrae.

Board Members Sink/Morgan moved and approved 6-1-0 (Board Member Storek absent) to approve payment for the storage of the publication Larkspur Past and Present.

The Board then discussed the storage possibilities for the books, ways to distribute them as gifts to reduce the inventory, and assigned various Board Members with follow up action.

Board Members Sink/Lanctot moved and approved 6-1-0 (Board Member Storek absent) to move forward with identifying a the long term storage option for the book inventory, and with all reasonable actions, as discussed, for and the distribution/gifting of the books to various entities.

Update of Larkspur's Historic Resources Inventory.

Board Members presented their completed evaluation forms, filled out as directed by the Historic Architect with photographs attached. Board Members reviewed the completed forms, and, based on the recommendations of the reviewer, divided the evaluations into homes that merited further consideration by the Historic Architect, and those that did not. Planning staff will retain all inventory forms and create a record of all homes that have been evaluated.

APPROVAL OF MINUTES January 12, 2017

M/s Mueller/Culhane moved and approved 6-1-0 (Board Member Storek absent) to approve the January 12, 2017 meeting minutes subject to the requested amendments.

The Board adjourned the meeting at 9:20 PM.

NEXT MEETING DATE: March 9, 2017

Respectfully submitted,

Kristin Teiche, Senior Planner/Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted during the June 8, 2017 meeting of the Heritage Preservation Board.



Kristin Teiche, Senior Planner/Recording Secretary