



**CITY OF LARKSPUR
Staff Report**

February 6, 2019 Council Meeting

DATE: January 29, 2019
TO: Honorable Mayor Morrison and the Larkspur City Council
FROM: Dan Schwarz, City Manager
SUBJECT: ACTIONS IN SUPPORT OF THE LARKSPUR LIBRARY AND COMMUNITY CENTER TASK FORCE

ACTION REQUESTED

Adopt the attached resolutions.

SUMMARY AND BACKGROUND

At its October 17, 2018 meeting, the City Council formalized a partnership with the Larkspur Library and Community Center Task Force, a grassroots effort to advance the vision of the Community Facility Parcel Master Plan to place a library and community center on the City's property at the intersection of Doherty Drive and Rose Lane. To facilitate the partnership, the City Council formed a committee consisting of Mayor Morrison, Councilmember Haroff, and City Manager Schwarz to work with the Task Force.

This committee has met several times with representatives of the Task Force. This working group's first accomplishment was to install members of the Task Force as the Board of the Larkspur Library and Community Center (LLCC) Foundation, a non-profit, tax exempt foundation that the City formed to raise funds to construct the project.

The working group has identified two other tasks that require consideration by the City Council. The first action is to rescind Larkspur City Council Resolution 13/15, which established very specific design criteria for the project. The working group agrees that these criteria are too constraining at this time and want the design process to allow for other possibilities.

The second action is to consider the attached grant request from the Task Force. The Task Force is in need of funds to help it launch its fundraising campaign, as well as work on tasks related to designing the project. The Council's committee reviewed the application and proposed an alternative approach. At the City Manager's recommendation, the committee proposed that the City donate \$150,000 to the effort in three equal

AGENDA ITEM 8.3

installments to the LLCC Foundation. The first installment of will be provided upon Council approval, with the second and third installments acting as matching grants. The second installment will be provided when the Foundation raises \$50,000. The third installment will be provided when the Foundation raises another \$50,000 (or \$100,000 total).

The committee is recommending that the \$150,000 be drawn from the \$751,707.37 donated to the Larkspur Library by the Zimmer Family Estate. The committee is also recommending that this grant be the limit of the City's direct contribution to the fundraising effort. All other contributions will be indirect – primarily staff resources.

ANALYSIS

The Task Force wants to design the Library and Community Center Project so that there is the option to construct the facility in phases when money is available. The City's previous design process did not allow for a phased approach. Rescinding Resolution 13/15 removes this constraint and frees the Task Force to consider the broader array of design choices found in the Community Facility Parcel Master Plan.

When the City Council formally recognized the Task Force as its partner in this process, it was anticipated that the Task Force would require some start-up money to retain professional fundraising support and possibly start a design team. The Task Force has solicited support for these start-up processes from several key stakeholders, including the Friends of the Library and the Larkspur Library Foundation.

Among the City's current accounts, only two are appropriate for providing funds to the LLCC Foundation. One account is the dedicated Zimmer account. The other is the General Fund Reserve. The only stipulation placed on the Zimmer donation was that it be used for the Larkspur Library. Support of the effort to build a new library appears consistent with this charge. The City Treasurer placed one-third of the Zimmer donation in the City's pooled account (its treasury) so that it would be available to the City Council for larger, one-time disbursements, such as the donation being considered.

STAFF RECOMMENDATIONS

Adopt the attached resolutions.

Respectfully submitted,

Dan Schwarz, City Manager

Attachments

1. Task Force Grant Application
2. Resolution 10/19
3. Resolution 11/19

Larkspur Library and Community Center Foundation Grant Application

Executive Summary

The Larkspur Library and Community Center (LLCC) Foundation is a citizen-led 501(c)(3) organization, whose purpose is to raise the necessary funds, and collaborate with the City of Larkspur to construct, a new building on the City's vacant land at Rose Lane and Doherty Drive. Formerly known as the Larkspur Library Community Center Task Force, the LLCC Foundation's goal is to fulfill the recommendations in the July 2013 Larkspur Rose Garden Community Facilities Parcel Master Plan Report. The LLCC Foundation is independent of the Library and Parks and Recreation and their support organizations.

The LLCC Foundation is seeking a total of \$212,640 of first year startup costs from funders. The LLCC Foundation is requesting that the City of Larkspur provide \$167,640 to help fund first year startup costs for the LLCC Task Force.

We are asking for the funds from the City of Larkspur because there is a strong shared mission between the City and the LLCC Task Force. In the past the City of Larkspur has:

1. 2006 CLASP called for "publicly-owned community-serving facilities within the Rose Garden site"
2. 2010: Larkspur Public Library conducted a SPACE NEEDS ASSESSMENT and the City entered into the Rose Garden Development Agreement which called for "2.65 acres for public parkland and community facilities use".
3. City Council adopted Resolution 27/12: Designating the use of the community facility parcel as a "mixed use community facility which shall include a library or related services and community center in some combination thereof".
4. City Council adopted Resolution 34/13: July 2013 Larkspur Rose Garden Community Facilities Parcel Master Plan Report
5. City Council adopted Resolution 13/15
 - a. Space program of approximately 20,300 square feet
 - b. Approved the design of a single story building; and
 - c. Approved onsite parking design for a sixty car parking lot.
6. In 2018, the City Council unanimously voted to authorize the LLCC Task Force to "Raise the necessary funds, from private and public sources (including as permitted by law from the Zimmer Gift Fund, the Larkspur Library Foundation and Friends of the Library)."
7. 2050 Plan Update continues to list the LLCC as a priority, but not for public funds.

So to the degree possible the City should use dedicated funds from the Zimmer donation, to enable a private organization to scale up to raise funds for the needed project.

The LLCC Foundation is also requesting grants of startup funds from the Larkspur Library Foundation, the Friends of the Larkspur Library, and other sources.

To maintain momentum, continue to grow community support, and to initiate fundraising as soon as possible in 2019 we request approval of this grant request by January 15, 2019.

Thank you for your consideration.

Larkspur Library and Community Center Foundation Grant Application

| | | |
|----------------------------------|--|--|
| Organization Name | Larkspur Library Community Center Foundation | |
| Tax Payer ID # | 47-4561272 | |
| Contact | Joe Jennings, President LLCC Foundation | |
| Address | 208 Monte Vista Avenue, Larkspur CA 94939 | |
| Email | josephwjennings@sbcglobal.net | |
| Phone | 415-279-3637 | |
| Website | In development will launch in January 2019. | |
| Year Founded | June 2018 | |
| Mission Statement | The Larkspur Library Community Center Foundation is a 501(c)(3) formed to create a public-private partnership with the City of Larkspur, garnering public support and raising the necessary funds (\$20-30M) to build (with the City of Larkspur) a new Library Community Center at Rose Lane, as per the July 2013 Larkspur Rose Garden Community Facilities Parcel Master Plan Report. | |
| Vision for Property and Facility | Community gathering place and patio for the city 60 off-street parking spaces 21st Century Library Community Center Programs for all age groups Supports small, medium and large group meetings 20,000 SF building to be constructed in 2 phases Fulfills July 2013 Larkspur Rose Garden Community Facilities Parcel Master Plan Report for 2.4 acres at Rose Lane | |
| Area Served | Larkspur, Kentfield, Greenbrae, Ross, Corte Madera, CA | |
| Amount Requested | \$167,640 | |
| Purpose | To support the 2019 startup costs associated with fundraising and architecture for the new Larkspur Library Community Center. | |
| 2019 Work Plan | Q1-2019 | Hire fundraiser Feasibility Study, initiate Major Donor Contacts Send out Architect RFP Initiate communications program: website, FB, Twitter etc. Initiate community meetings |
| | Q2 2019 | Quiet phase of fundraising: Major donors Select Architect Community meetings |
| | Q3 & Q4-2019 | Quiet phase of fundraising: Major donors Community meetings |
| Foundation Board and Members | Board Joe Jennings, President Katherine Green, Treasurer, 2013 Master Plan member Jeanne Freidel, Secretary, Parks and Rec Commission member Members Catherine Pyke, Friends of Library board member Lisbet Sunshine, Parks and Rec Commission member and President AJ Rea, Larkspur Library Foundation board member | |

Larkspur Library and Community Center Foundation Grant Application

| | |
|--|---|
| | Paul Straub, Larkspur Library Foundation board member Gabriel Gesmer, Rose Lane Homeowners Association Board member |
| LLCC Foundation Advisors | Sue Painter, Fundraising Stacey Ford, Architect Tamara Hull, CPA, Community Relations Jennifer Bowman, Community Relations Lelia Lanctot, Architecture, Planning and Construction |
| Program Area | The LLCC is for Community Building, Cultural, Education purposes. |
| Grant Impact | This grant will cover 50% of the first year costs of the fundraising initiative. |
| Background <i>See Appendix Two: 2018 Accomplishments</i> | The July 2013 Larkspur Rose Garden Community Facilities Parcel Master Plan Report recommends a new integrated community center and library on the site that "is a vibrant and beautiful beacon for lifelong learning, social interaction, civic engagement, local history and culture, and health and wellness." The LLCC Foundation will raise the funds and partner with the City to build an integrated facility that implements this vision, addresses the community concerns outlined in the Master Plan, and will be cost effective in development and operations for the city government and taxpayers. |
| Community Support <i>See Appendix Three: Endorsements</i> | Organization Endorsements The LLCC Task Force now Foundation is a grassroots effort to build consensus and support for fundraising, planning and building a new library community center at Rose Lane. The LLCC Task Force now Foundation received unanimous votes for authorization to raise funds and collaborate with the City of Larkspur to design and build buildings in a phased approach from: The Friends of the Library (9/2/18), The Library Board of Trustees (9/10/18) The Larkspur Library Foundation (9/12/18), The Parks and Recreation Commission (9/20/18), The Larkspur City Council (10/17/18) |
| Programs | Please see Appendix Four: Library and Parks and Recreation Program Statistics |
| Organizational Annual Budget | 2019 \$217,640 2020 \$283,520* (*Major increase is due to cost of Architectural firm and the design and the public input process not yet defined.) |
| 2019 Grant Budget | Fundraising/Development -- \$116,000 Architecture/Planning/Construction -- \$50,000 Technology -- \$15,000 Legal -- \$25,000 Communications -- \$9,640 D&O Insurance -- \$5,000 Community Relations -- \$2,000 Accounting/Finance – Donated Total Year One Costs: \$217,640 |
| Potential Sources of Funding | City of Larkspur Zimmer Fund, the Larkspur Library Foundation, Friends of the Larkspur Library and other sources. |

Larkspur Library and Community Center Foundation Grant Application

Appendix One:

2018-19 Proposed Budgets

| Departments | Line Items | 2019 Budget | 2020 Budget | Notes |
|------------------------------------|--------------------------------|-------------------|-------------------|--|
| Accounting/Finance | CPA Firm | \$ - | \$ - | Donated Service |
| Legal | Law Firm | \$ 15,000 | \$ 10,000 | |
| | D&O Insurance, Other Insurance | \$ 10,000 | \$ 10,000 | |
| Technology | | | | |
| | Donor Software | \$ 5,000 | \$ 5,000 | WealthEngine 3 seat license |
| | Project Management | \$ 5,000 | \$ - | |
| | Salesforce.com | \$ - | \$ - | Non-profit price is \$0 |
| | Tech support | \$ 5,000 | \$ 5,000 | |
| Communications | | \$ 9,640 | \$ 6,520 | |
| Community Relations | | \$ 2,000 | \$ 2,000 | |
| Fundraising/Development | | \$ 110,000 | \$ 33,000 | \$50,000 Feasibility Study, \$5,000 a month |
| | Administrative Asst | \$ 6,000 | \$ 12,000 | |
| Total | | \$ 167,640 | \$ 83,520 | |
| Architecture/Planning/Construction | Concept Design | \$ 50,000 | | Assumes we need conceptual drawings for fundraising. |
| | Schematics | | \$ 200,000 | Assumes majority of Architecture cost will be in years 2-3 |
| | Public Input Process | | | |
| Total | | \$ 217,640 | \$ 283,520 | |

Larkspur Library and Community Center Foundation Grant Application

Communications and Community Relations Detailed Budgets

| Item | Notes | One Time Cost | Yearly Costs | Total | 2019 | 2020 | | |
|--|------------------------------|---------------|--------------|-------------|-------------|------------|------------------|--|
| | | | | | | | | |
| Domain name | | | \$ 200 | \$ 200 | \$ 200 | \$ 200 | | |
| Website – | | | | | \$ 700 | \$ 200 | | |
| Squarespace | Development | \$ 500 | \$ 200 | \$ 700 | | | | |
| Twitter, Facebook, snapchat maintenance | Set up & 5 hours x 12 | \$ 300 | \$ 1,200 | \$ 1,500 | | | | |
| | Facebook advertising - \$300 | | | | \$ 1,500 | \$ 1,200 | | |
| | | | | | | | | |
| Logo | 100 | \$ 100 | | \$ 100 | \$ 100 | 0 | | |
| LLCC Stationary – printing, etc, business cards, rack card | 1200 | \$ 1,200 | | \$ 1,200 | \$ 1,200 | 0 | | |
| Signage | | | | | | | | |
| Design & fabrication | 3500 | \$ 3,500 | | \$ 3,500 | \$ 3,500 | 0 | | |
| Fundraising clock | 500 | \$ 500 | | \$ 500 | 0 | \$ 500 | Begins in year 2 | |
| Merchant signs | 1000 | \$ 1,000 | | \$ 1,000 | 0 | \$ 1,000 | Begins in year 2 | |
| Neighborhood signs | 1500 | \$ 1,500 | | \$ 1,500 | 0 | \$ 1,500 | Begins in year 2 | |
| Community coffees | 10-20/year @\$100 | | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | | |
| Online tools: | | | | | \$ 500 | \$ 500 | | |
| Survey Monkey | 500 | | \$ 500 | \$ 500 | | | | |
| Mailchimp | | | | | | | | |
| Dropbox | | | | | | | | |
| Asana | | | | | | | | |
| | | | | | | | | |
| Totals | | \$ 8,600 | \$ 4,100 | \$ 12,700 | \$ 9,700 | \$ 7,100 | | |
| 20% contingencies | | | | \$ 15,240.0 | \$ 11,640.0 | \$ 8,520.0 | | |

Larkspur Library and Community Center Foundation Grant Application

Appendix Two:

2018 LLCC Task Force now LLCC Foundation Accomplishments

Q418

- Unanimous Vote in Favor of Authorization: City Council
- Working Group with City formed: Ann Morrison mayor, Kevin Haroff council person, Dan Schwarz City manager, Joe Jennings, Jeanne Friedel, Kathy Green
- Fundraiser: RFP sent, 4 fundraiser meetings held, core strategy developing
- Project Name Change: The Commons at Larkspur
- Work Group reviewing: Architects RFP; Master Plan Parameters and Public Input; Budget; Project Name Change
- Recruited an attorney specializing in non-profit law
- Legal review and transfer of 501c3 to LLCC Task Force
- City review of resolutions to change to reflect new fundraising effort
- Community meetings: HOA for the Rose Lane age 55+ condos; HOA for the Rose Lane single family homes

Q318

- Task Force Recruit Katherine Green, Lisbet Sunshine, Jeanne Friedel, Gabe Gesmer, AJ Rea, Paul Straub
- Draft Authorization Letter
- Initiate broad community leadership outreach: 56 community leaders publicly endorse LLCC Task Force
- Advisors recruited: Sue Painter-Fundraising, Stacey Ford-Architects, Tamara Hull-CPA, Community Relations, Jennifer Bowman-Community Relations, Lelia Lanctot-Architecture, Planning
- Unanimous Votes in Favor of Authorization: Friends of Library, Larkspur Library Foundation, Library Board of Trustees, Parks and Rec Commission

Q218

- Co-Chairs Catherine Pyke and Joe Jennings meet with Friends of Library and Larkspur Library Foundation
- Form Task Force
- Draft Fundraiser RFP and target lists

Larkspur Library and Community Center Foundation Grant Application

Appendix Three:

Larkspur Library/Community Center Task Force now Foundation Supporters

We, the following, support the Larkspur Library/Community Center Task Force, now Foundation's mission to raise private and public funds and in collaboration with the City of Larkspur to build in a phased approach a Library/Community Center on City property at Rose Lane. This is to fulfill the 2013 Larkspur Rose Garden Community Facilities Parcel Master Plan Report.

| First-Last Name | Residence | Affiliations |
|------------------------|--------------|--|
| James Scholten | Corte Madera | |
| Kate Scholten | Corte Madera | |
| Ryan Wilson | Corte Madera | |
| Jeanne Azen | Greenbrae | Friends of Library, Board Member |
| Jennifer Bowman | Greenbrae | Vanguard Realty, St. Johns Ross Youth Ministry |
| Scot Candell | Greenbrae | KIK Board Member |
| Andi Candell | Greenbrae | KIK Board Member |
| Stacey Ford | Greenbrae | |
| Chris Gallagher | Greenbrae | Rotary Member |
| Victoria Harrison | Greenbrae | Parks and Recreation Commission member |
| Tamara S.Hull, CPA | Greenbrae | Rotary, Larkspur Measure C Oversight Committee member |
| Michelle Melka McVeigh | Greenbrae | Larkspur Library Board Member |
| Dyan Pike | Greenbrae | Vice President of the Friends of Larkspur Library Board |
| Beverly Shwert | Greenbrae | |
| Ron Arlas | Larkspur | Former Mayor and Councilmember |
| Madeline Arlas | Larkspur | |
| Sandy Blauvelt | Larkspur | Larkspur Park and Recreation Director |
| Carrie Burroughs | Larkspur | Friends of the Larkspur Library |
| Kristi Ellenzweig | Larkspur | Treasurer, Larkspur Library Foundation Board |
| Barbara Friday | Larkspur | President, Friends of the Larkspur Library |
| Karl Friday | Larkspur | Larkspur resident 35 years |
| Jeanne Friedel | Larkspur | Task Force Member, Parks and Recreation Commission |
| Gabriel Gesmer | Larkspur | LLCC Task Force Member, Board Member, Rose Lane Master Association HOA |
| Laura Gray | Larkspur | SPARC Board Member |
| Kathy Green | Larkspur | Task Force Member, 2013 Master Plan member |
| Brendan Green | Larkspur | |
| Kathy Hartzell | Larkspur | Marin Community Foundation |
| Christopher Hartzell | Larkspur | Member, previous Library Task Force and member, Lark Theater Board |
| Helyse Hollander | Larkspur | Friends of the Larkspur Library Board of Directors |
| Bill Howard | Larkspur | Former Mayor |
| Joe Jennings | Larkspur | Task Force Member |
| Marisa Jennings | Larkspur | |
| Alice Kaufman | Larkspur | Friends of the Larkspur Library |
| Michael Koepfel | Larkspur | Parks and Recreation Commission member |
| Lelia Lanctot | Larkspur | Historical Preservation Board, Member |
| Lorie Lerner | Larkspur | Former Larkspur Library Children's Librarian, 24 year resident of Larkspur |
| Joan Lundstrom | Larkspur | Former Mayor |
| Sally McDonough | Larkspur | Larkspur Residents since 1992 |
| Rick McDonough | Larkspur | Larkspur Residents since 1992 |
| Angela Movafaghi | Larkspur | |
| Amir Movafaghi | Larkspur | |

Larkspur Library and Community Center Foundation Grant Application

| | | |
|--------------------|--------------|---|
| Lois Patton | Larkspur | Larkspur Library Foundation board member, 47 year resident of Larkspur |
| Catherine Pyke | Larkspur | Task Force Member, Friends of Library |
| A.J. Rea | Larkspur | Task Force Member, Larkspur Library Foundation |
| Andrew Revell | Larkspur | Vice Chairman, Library Board of Trustees |
| Jim Scheller | Larkspur | Friends of Library, Board Member |
| Jonathan Shambroom | Larkspur | |
| Jennifer Shambroom | Larkspur | |
| Suzanne Shelhart | Larkspur | Pacific Union Realty, 24 year Larkspur resident |
| Steve Stein | Larkspur | |
| Lisbet Sunshine | Larkspur | Task Force Member, Parks and Recreation Commission President |
| Paul Straub | Larkspur | Task Force Member, Larkspur Library Foundation |
| Natalie Straub | Larkspur | |
| Philip Terry | Larkspur | Library Foundation Board |
| Stephanie Wolf | Larkspur | |
| Ronald Wolf | Larkspur | |
| Brian McLeran | Marin County | Rotary member |

Larkspur Library and Community Center Foundation Grant Application

Appendix Four:

Library and Parks and Recreation Program Statistics

| Library | Parks and Recreation |
|---|--|
| Overview | Overview |
| Communities served: Larkspur, Greenbrae, Kentfield, Ross and Corte Madera California. | Communities served: Corte Madera (27%), Larkspur (22%), Greenbrae (20%), Kentfield (20%), Ross (1%) |
| 2018 Budget: \$875,996 | 2017/2018 Budget: \$635,591 2016/2017 Budget: \$630,673 |
| City Hall facility 1919 Constructed 1984 Remodel 3,300 Square feet (2 floors) 3 Public Parking spaces | Facilities used: Recreation Department Community Room Hall School Gym Hall School Synthetic Field Piper Park Grass Soccer Field Piper Park Softball Diamonds #1 and #2 Piper Park Sand Volleyball Courts #1 and #2 Piper Park Picnic Area |
| | |
| 2017-18 Statistical Data | 2017-18 Statistical Data |
| 7,152 Active registered users -- 887 children | 162 Programs |
| 10,253 Program attendance 62% increase over 2017 | 2,467 Program registrants |
| 62,308 Interlibrary books and media loans | |

**CITY OF LARKSPUR
RESOLUTION 10/19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LARKSPUR
ESTABLISHING CRITERIA FOR THE CITY MANAGER TO TRANSFER UP TO
\$150,000 TO THE LARKSPUR LIBRARY AND COMMUNITY CENTER FOUNDATION**

WHEREAS, the City helped establish the Larkspur Library and Community Center (LLCC) Foundation, a non-profit, 501(c)(3) foundation with the purpose of raising funds to construct a library and community center on the Community Facility Parcel on Rose Lane;

WHEREAS, this foundation is now active under the guidance of the City's partner, the LLCC Task Force;

WHEREAS, the City Council and the LLCC Task Force have a joint working committee that has discussed the costs associated with the Task Force's plan to advance the goal of establishing a public facility on the Community Facility Parcel;

WHEREAS, the City has limited monies available to contribute to the effort and intends to provide contributions primarily in the form of staff resources;

WHEREAS, the City Council does wish to make a financial contribution to the effort to assist with the start-up costs for this effort;

WHEREAS, in 2016, the City received a generous donation for the Larkspur Library from the Zimmer Family Estate, which, with the adoption of Resolution 67/16, the City Council placed in a dedicated account and has treated as an endowment; and

WHEREAS, the interest from the Zimmer endowment account has been used each of the past two years to address one-time needs of the Larkspur Library while leaving the principal untouched;

WHEREAS, the final Zimmer donation was \$751,707.37, of which \$251,673 is readily available and \$500,034.25 is in medium-term certificates of deposit;

WHEREAS, Zimmer account is the only available option other than the General Fund Reserve from which to draw funds for the City's contribution; and

WHEREAS, the City Manager recommends that the City's contribution to the LLCC Foundation be made in the form of a one-time grant followed by two matching grants.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Larkspur authorizes the City Manager to contribute \$50,000 to the LLCC Foundation.

BE IT FURTHER RESOLVE that the City Council authorizes the City Manager to give an additional \$50,000 to the LLCC Foundation upon submission of records showing the Foundation has received \$50,000 in donations from sources other than the City of Larkspur.

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager to disburse a third \$50,000 contribution to the LLCC Foundation upon submission of records showing the Foundation has received an additional \$50,000 in donations (\$100,000 total) from sources other than the City of Larkspur.

BE IT FURTHER RESOLVED that the City Council directs the City Manager and City Treasurer to invest the remaining portion of the original Zimmer donation in medium- or long-term products.

IT IS HEREBY CERTIFIED that the City Council of the City of Larkspur duly introduced and regularly adopted the foregoing resolution at a regular meeting held on February 6, 2019 by the following vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

Mayor

ATTEST:

Jamie Kuryllo, City Clerk

**CITY OF LARKSPUR
RESOLUTION 11/19**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LARKSPUR
RESCINDING RESOLUTION 13/15 APPROVING DESIGN CRITERIA FOR THE
LARKSPUR LIBRARY AND COMMUNITY FACILITY**

WHEREAS, on March 4, 2015, the City Council adopted Resolution No. 13/15 approving specific design parameters for the “Preliminary Design and Schematic Design” for the Community Facility Parcel, a City-owned property at the corner of Doherty Drive and Rose Lane;

WHEREAS, the design parameters of Resolution No. 13/15 identified a space program of approximately 20,300 square feet of floor area, a single-story design concept, and on-site parking to accommodate sixty (60) vehicles;

WHEREAS, on October 17, 2018, the City Council adopted Resolution No. 78/18 establishing a partnership between the City Council and Larkspur Library and Community Center Task Force (Task Force) to pursue fundraising for development of a library and community center on the Community Facility Parcel; and

WHEREAS, to better accommodate fundraising needs, the City Council seeks to consider a revised, and possibly phased, design approach for the library and community center, consistent with the Rose Garden Community Facilities Parcel Master Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Larkspur hereby rescinds Resolution No. 13/15 approving specific design parameters for the “Preliminary Design and Schematic Design” for the Community Facility Parcel, a City-owned property at the corner of Doherty Drive and Rose Lane.

IT IS HEREBY CERTIFIED that the City Council of the City of Larkspur duly introduced and regularly adopted the foregoing resolution at a regular meeting held on February 6, 2019 by the following vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

Mayor

ATTEST:

Jamie Kuryllo, City Clerk