

City Administration 415-927-5110
 Larkspur Fire Dept. 415-927-5110
 Twin Cities Police 415-927-5150
 Customer Service 415-927-5110
 Recreation 415-927-6746
 Library 415-927-5005



Planning Dept. 415-927-5038
 Building Permits 415-927-5038
 Public Works 415-927-5017
 Building Inspections 415-927-5033
 Main FAX line 415-927-5022

BARRICADE LOAN PROGRAM TERMS & CONDITIONS

As a courtesy, the Larkspur Public Works Dept. will loan up to 5 barricades to private citizens and non-profit groups on a short-term, temporary basis. This program does not apply to contractors, commercial or for-profit groups. Barricade(s) shall be removed from the public right-of-way immediately after the event.

The following conditions must be met. If either condition is not met, the City reserves the right to keep part or all of the deposit.

- barricade(s) must be returned in the same condition and be operable;
- return must be within 21 days after the event.

Barricades may be picked up at the Public Works Dept. located at 325 Doherty Drive, Larkspur. *It is highly recommended that you make an appointment to ensure that there is staff available to assist you.* For further info or assistance, contact publicworks@cityoflarkspur.org or 415-927-5017.

PLEASE PRINT:

Borrower's Name: _____

Phone: _____ Email: _____

Address where barricade(s) is being used: _____

(if applicable) Permit #: _____ (copy of permit must be attached)

Pick Up Date: _____ Anticipated Return-By Date: _____

*****I have read, understand and agree to the above terms & conditions. *****

Signature of Borrower *Printed Name* *Date*

(for Office Use only)
 # of Barricades borrowed: _____ (maximum 5 total)
 Deposit amount: \$ _____ (# of barricades @ \$30.00 each)
 cash check # _____ Received by: _____ (DPW staff signature)
 **Note to DPW staff member -- give photocopy of form to Borrower after signature. DPW keeps original.

_____ barricades returned on _____ (date); deposit of \$ _____ returned to Borrower.
 Borrower's acknowledgement of returned deposit: _____