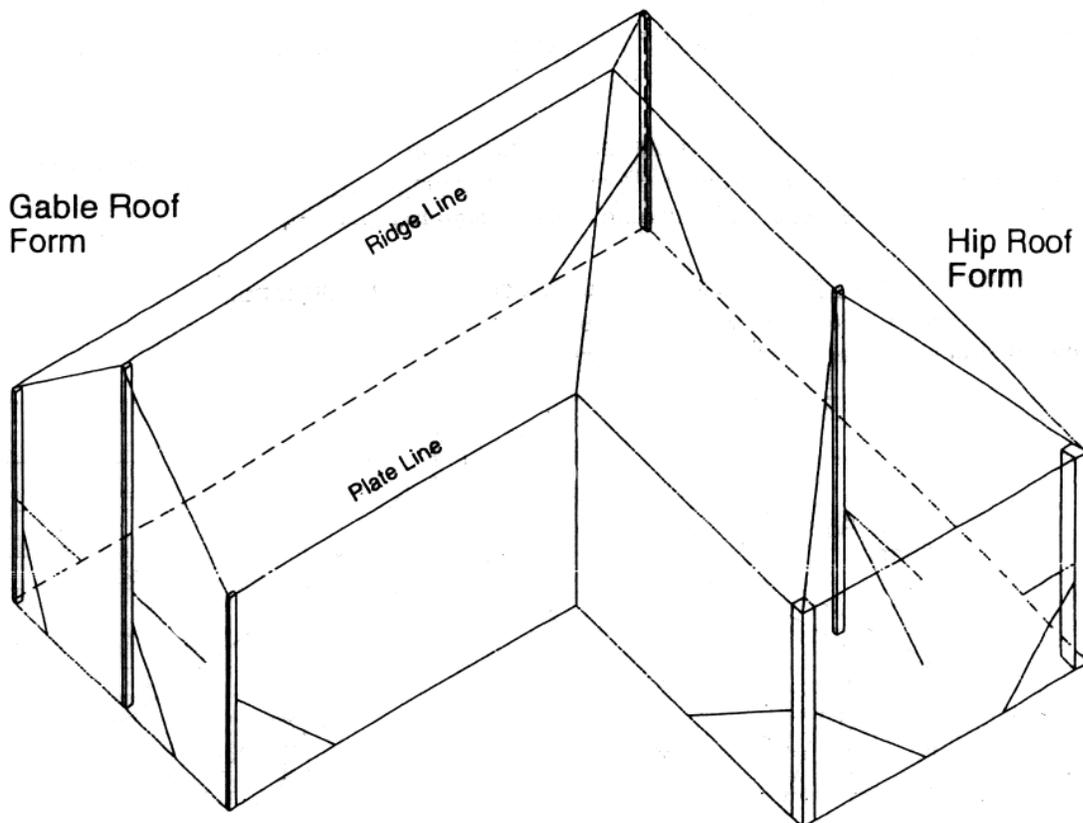


## Story Pole Requirements for the City of Larkspur

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The project that you have submitted to the Planning Department will require the installation of story poles at the project site to illustrate the mass and height of the proposed structure(s). The use of story poles will allow members of the community, as well as Planning staff, commissioners, etc. to gain a better understanding of the proposed project. The following guidelines are general in nature and are not intended to cover all situations. If your project is unusual, you may wish to discuss the story pole details with Planning staff.

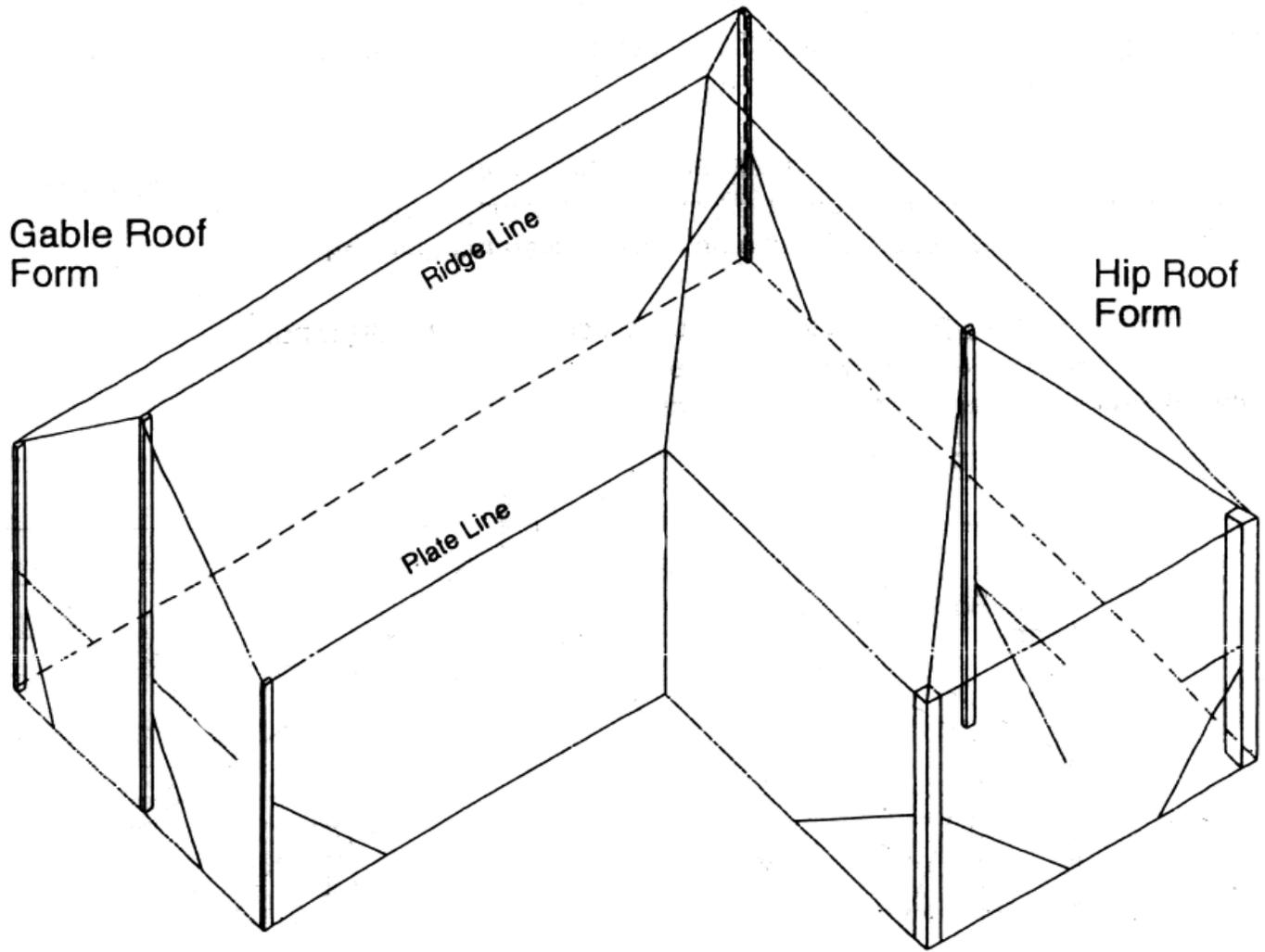
**Placement:** The poles are to be placed at each outside corner to define the building footprint. The height should be accurate for the finished building surface at that point. The roof ridge ends and hip roof apex should also be marked. See the diagram below.



**Story Poles:** 2x4 DF attached to ground or existing structure and braced with diagonals to safely remain in place.

**Story Pole Plan:** The story poles' location should be shown on the project drawings (e.g., the site plan). A label or numbering system is recommended to allow staff to cross-check their placement.

**Materials:** The poles should be Douglas Fir lumber that is new, straight and free of defects. The base of the poles shall be securely attached to the ground or existing structure using stakes, cleats, or other means. The installer of the poles shall provide diagonal braces to support the poles securely.



**Story Poles: 2x4 DF attached to ground or existing structure and braced with diagonals to safely remain in place.**