



LARKSPUR CITY COUNCIL
MEETING MINUTES

Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur CA
And Via Videoconference Per AB 361 (2021)

April 20, 2022

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
(Quick Links – Watch City Council Meetings)

REGULAR MEETING

Mayor Hillmer called the regular meeting to order at 6:30 p.m.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

COUNCIL PRESENT: Kevin Haroff, Gabe Paulson, Catherine Way, and Mayor Dan Hillmer

COUNCIL ABSENT: Scot Candell

STAFF PRESENT: Community Services Director Franklin Escobedo, City Clerk Alison Foulis, Police Captain Hamid Khalili, Police Chief Michael Norton, Assistant to the City Manager Shannon O'Hare, Administrative Services Director Cathy Orme, Community Development Director Elise Semonian, City Manager Dan Schwarz, Public Works Director Julian Skinner, and City Attorney Sky Woodruff

Mayor Hillmer led the pledge of allegiance.

Councilmember Candell joined the meeting at 6:32 p.m.

2. PUBLIC COMMENT

The Council received public comment from:

- Frank Caiazzo
- David Moller

3. PRESENTATIONS/PROCLAMATIONS

- 3.1 "Central Marin Police Authority: Yearly Update to Council" presentation from Police Chief Michael Norton.

Police Chief Norton and Captain Khalili provided a presentation to the City Council and answered questions.

The Council received public comment from:

- Kevin Carroll

- 3.2 Strategic Communications and Community Engagement Update.

Assistant to the City Manager O'Hare provided a presentation to the City Council and answered questions.

There were no comments from the public.

4. APPROVAL OF THE CONSENT CALENDAR

Upon motion by Vice Mayor Paulson, and seconded by Councilmember Way, the City Council approved the consent calendar in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
4.2 Approve minutes of the April 1, 2022, special meeting.

- 4.3 Approve minutes of the April 6, 2022, regular meeting.
- 4.4 Adopt Resolution 24/22 authorizing City Council and City Advisory Body meetings to be held via teleconference for the 30-day period beginning May 9, 2022, and making related findings pursuant to AB 361.
- 4.5 Receive summary of the April 1, 2022, strategic planning session.
- 4.6 Adopt Resolution 25/22 approving plans and specifications and authorizing bid advertisement for the Park Way Storm Drain Project (CIP 21-307).
- 4.7 Adopt Resolution 26/22 authorizing Amendment No. 1 to the consulting services agreement with Pavement Engineering Inc. for construction oversight for the East Sir Francis Drake Pavement Rehabilitation Project.
- 4.8 Adopt Resolution 27/22 approving the plans, specifications and estimate and authorizing bid advertisement for the Doherty Drive Complete Streets Project (CIP 22-302 and 24-302).

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Way reported on the following items:

- 1. Larkspur Chamber of Commerce
- 2. 1251 S Eliseo Drive Project Homekey Public Safety Subcommittee

Councilmember Candell reported on the following items:

- 1. 1251 S Eliseo Drive Project Homekey Subcommittee Meetings

7. PUBLIC HEARINGS

- 7.1 TEXT AMEND #21-12: INTRODUCE AND WAIVE FIRST READING OF ORDINANCE 1054 TO ADOPT AMENDMENTS TO THE ROSE GARDEN PRECISE DEVELOPMENT PLAN (FILE: PPA/DR 08/54), AND THE CENTRAL LARKSPUR SPECIFIC PLAN (CLASP, ADOPTED BY RESOLUTION 48/06) (Continued from 12/1/2021 and 4/6/2022)
Council to conduct the public hearing and consider a motion to introduce and waive first reading of Ordinance 1054 and adoption of Resolution 28/22.

City Manager Schwarz presented the report and Public Works Director Skinner answered questions from the City Council.

Mayor Hillmer opened the public hearing and the Council received a presentation from Chris Wheaton representing the project applicants from Rose Lane.

Seeing no one else wishing to speak, Mayor Hillmer closed the public hearing.

Upon motion by Councilmember Candell, and seconded by Councilmember Haroff, the City Council introduced and waived first reading of Ordinance 1054 to adopt amendments to the Rose Garden Precise Development Plan and adopted Resolution 28/22 amending the Central Larkspur Specific Plan (CLASP), Standard 63B of Policy D-65, Natural Resource Protection Standards. The vote was unanimously in favor.

- 7.2 AMENDMENTS TO THE CITY OF LARKSPUR SCHEDULE OF USER AND REGULATORY FEES
Council to conduct the public hearing and consider adopting Resolution 29/22 amending the fee schedule for the City of Larkspur.

Administrative Services Director Orme presented the report and answered questions from the City Council.

Mayor Hillmer opened the public hearing and, seeing no one wishing to speak, Mayor Hillmer closed the public hearing.

Upon motion by Councilmember Candell, and seconded by Councilmember Haroff, the City Council adopted Resolution 29/22 amending the City of Larkspur Schedule of User and Regulatory Fees. The vote was unanimously in favor.

8. BUSINESS ITEMS

8.1 FISCAL YEAR 2022-2023 BUDGET – DEPARTMENT LEVEL UPDATES

Council to receive presentations and provide direction concerning Fiscal Year 2021-22 accomplishments and Fiscal Year 2022-23 goals.

City Manager Schwarz introduced the item and provided a presentation on the Administration Department. The City Council received additional presentations from Administrative Services Director Orme on the Finance Department, Community Development Director Semonian on the Community Development Department, Community Services Director Escobedo on the Community Services Department, and Public Works Director Skinner on the Public Works Department. City Manager Schwarz and the Department Heads answered questions from the Council and received their comments.

There were no comments from the public.

8.2 APPOINT LARKSPUR CITIZEN OF THE YEAR

Council to appoint a Citizen of the Year.


Upon motion be Councilmember Way, and seconded by Councilmember Haroff, the City Council appointed Stephen Conner as Citizen of the Year. The vote was unanimously in favor.

9. ADJOURN

The Council adjourned the meeting at 9:50 p.m.

Attested

DocuSigned by:



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Alison Foulis
City Clerk