



LARKSPUR CITY COUNCIL
MEETING MINUTES

Via Teleconference Only
Per Governor's Executive Order N-29-20

April 21, 2021

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
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REGULAR MEETING

Mayor Haroff called the regular meeting to order at 6:33 p.m.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

COUNCIL PRESENT: Scot Candell, Dan Hillmer, Gabe Paulson, Catherine Way and Mayor Kevin Haroff

COUNCIL ABSENT: None

STAFF PRESENT: City Clerk Alison Foulis, Assistant to the City Manager Shannon O'Hare, Administrative Services Director Cathy Orme, City Manager Dan Schwarz, Public Works Director Julian Skinner, Planning & Building Director Neal Toft, and City Attorney Sky Woodruff

Mayor Haroff led the Pledge of Allegiance.

2. PUBLIC COMMENT

No one from the public wished to speak.

3. PRESENTATIONS/PROCLAMATIONS

- 3.1 "An Age Friendly Larkspur: Where all People Flourish and Thrive" presentation from Sara Robinson, Marin County Health and Human Services Age Forward Coordinator.

Sara Robinson, Marin County Health and Human Services Age Forward Coordinator, provided a presentation to the City Council and answered questions.

Public comment was received from:

- Pati Stoliar
- Linda Jackson, Aging Action Initiative
- Sybil Boutilier
- Larry Meredith

It was the general consensus of the City Council to direct the City Manager to look into the next steps necessary for the City Council to explore becoming an Age Friendly City.

4. APPROVAL OF THE CONSENT CALENDAR

Councilmember Candell requested additional information on Item 4.8 (Adopt Resolution 22/21 establishing a spending authority for the City Manager and authorizing execution of a consulting services agreement with CentralSquare Technologies to license and give access to "Community Development" land management software applications and to also provide maintenance, support, migration, installation and other professional services) and Item 4.9 (Adopt Resolution 23/21 authorizing a consultant contract for 4LEAF Inc. to provide code enforcement and permit technician services to the City of Larkspur). Councilmember Paulson requested additional information on Item 4.6 (Adopt Resolution 20/21 authorizing an agreement with the City of Mill Valley for shared Public Works services).

City Manager Schwarz provided additional information on the requested items.

Upon motion by Vice Mayor Hillmer, and seconded by Councilmember Way, the City Council approved the consent calendar in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the April 7, 2021, regular meeting.
- 4.3 Adopt Resolution 17/21 renewing the Clean Stormwater Activity Fee.
- 4.4 Adopt Resolution 18/21 approving plans and authorizing bid advertisement for the Measure B Group 3 Pavement Rehabilitation Project (CIP 21-301).
- 4.5 Adopt Resolution 19/21 authorizing a Memorandum of Understanding (MOU) with Mariposa County to purchase Rule 20A credits for construction of the Doherty Drive Rule 20A Utility Undergrounding (CIP 18-302).
- 4.6 Adopt Resolution 20/21 authorizing an agreement with the City of Mill Valley for shared Public Works services.
- 4.7 Adopt Resolution 21/21 amending the Capital Improvement Program budget and awarding a construction contract for Piper Park Volleyball Court #2 Improvement Project (CIP 18-204) and Piper Park Picnic Area & Path Improvements Project (CIP 22-201).
- 4.8 Adopt Resolution 22/21 establishing a spending authority for the City Manager and authorizing execution of a consulting services agreement with CentralSquare Technologies to license and give access to "Community Development" land management software applications and to also provide maintenance, support, migration, installation and other professional services.
- 4.9 Adopt Resolution 23/21 authorizing a consultant contract for 4LEAF Inc. to provide code enforcement and permit technician services to the City of Larkspur.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Vice Mayor Hillmer reported on the following items:

1. 4/21/2021 SMART Board of Directors meeting

Councilmember Way reported on the following items:

1. Upcoming LAFCO Shared Services Workshop
2. Upcoming presentation to the Marin County Board of Supervisors on the DC3 (Marin Disaster & Citizens Corps Council) Emergency Preparedness Education Subcommittee

Councilmember Paulson reported on the following items:

1. Marin Healthy Youth Partnerships
2. Marin Park mobile home residents' group

Mayor Haroff reported on the following items:

1. Larkspur Chamber of Commerce
2. Marin Clean Energy (MCE)

Councilmember Candell reported on the following items:

1. Larkspur Library Board
2. Larkspur Chamber of Commerce

7. PUBLIC HEARINGS

- 7.1 APPROVE AMENDMENTS TO THE CITY OF LARKSPUR SCHEDULE OF USER AND REGULATORY FEES

Hold the public hearing and adopt Resolution 24/21 amending the fee schedule for the City of Larkspur effective July 1, 2021 and authorize periodic adjustments to fees based on the annual change in CPI.

City Manager Schwarz introduced the item and Administrative Services Director Orme and ClearSource Principal Consultant Terry Madsen presented the staff report and answered questions from the Council.

Mayor Haroff opened the public hearing and, seeing no one wishing to speak, closed it again.

Upon motion by Councilmember Paulson, seconded by Councilmember Candell, the City Council adopted Resolution 24/21 amending the fee schedule of the City of Larkspur. The vote was unanimously in favor.

8. BUSINESS ITEMS

8.1 UPDATE ON CITY ACTIVITIES AND FINANCES WITH REGARDS TO CORONAVIRUS (COVID-19)

Standing item to update the City Council on City activity and financial & budget implications during and in response to the COVID-19 Emergency.

City Manager Schwarz provided an update and answered questions from the City Council.

Public comment was received from Kevin Carroll.

9. ADJOURN

The Council adjourned the meeting at 8:17 p.m.

Attested
/s/Alison Foulis
City Clerk