

**AGENDA  
LARKSPUR LIBRARY BOARD  
REGULAR MEETING  
February 12th, 2018  
Library, City Hall, 400 Magnolia Ave.  
7:00 PM – 8:15 PM**

**Board Members:** Chair: Noel Shumway; Vice-Chair: Andy Revell, Michelle Melka, Jeff Gunderson, Jeanette Giacomini

**ROLL CALL:**

**APPROVAL OF CONSENT CALENDAR**

Please note: The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

1. The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code.
2. Approval of Minutes as Submitted: January 8th, 2018

**PUBLIC COMMENT:** The Board will hear public comments only on matters over which they have jurisdiction. There will be no Board discussion. The Board Chair will allot no more than five minutes to any individual. Unless the Board determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes.

**BOARD MEMBERS REPORTS AND COMMENTS:**

(Additional important information relating to the Library and/or Library Groups)

**LIBRARY DIRECTOR'S ORAL REPORT:**

**OLD BUSINESS ITEMS:**

1. **Board to review and approve the Annual Letter from the Board of Trustees to the City Council.** Board to discuss how this will be presented or delivered to the Council. Board Chair to present.
2. **Update on Review of 2050 Plan.** Comments from the City Manager, Dan Schwarz, to be presented by the Library Director

**NEW BUSINESS ITEMS:**

1. **Report on Library support groups and their current status and activities – The Friends of the Larkspur Library, The Library Foundation, and the newly formed ad hoc Working Group.**
2. **Discussion on the Library Mission Statement currently being worked on by the Working Group.** Board Chair to present.

3. **Discussion regarding the City's risk management policies and how they affect library operations and programs.** Library Director to present. Board to discuss.
4. **Discussion on library programming and funding.** Library Director to present. Board to discuss.
5. **Larkspur Community Foundation – Volunteer Recognition event. February 15<sup>th</sup> 2018.** Board Chair to announce.

**STATUS REPORTS - REPORTS FROM THE LIBRARY'S SUPPORT GROUPS (Friends, Foundation):**

**FUTURE AGENDA ITEMS:**

Board will recommend future agenda items and establish next meeting date

**NEXT MEETING DATE:**

Board will set a date for their next meeting.

**ADJOURN MEETING**

**NOTICE IS HERE BY GIVEN:** If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Library Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

Any writings or documents provided to a majority of the Library Board regarding an item on this agenda will be made available for public inspection at the Customer Service Counter at City Hall located at 400 Magnolia Avenue, Larkspur, CA and at the main counter of the Library located at the same address during normal business hours. (SB 343, amending G.C. Section 54957.5)

**ACCESS TO MEETINGS:** Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member prior to the meeting. An interpreter for the deaf will be made available upon request to the staff three days or more prior to the meeting.

**LIBRARY BOARD MEETING SCHEDULE**

Regular Board Meeting March 12<sup>th</sup> 2018 6:15pm  
Regular Board Meeting April 9<sup>th</sup> 2018 6:15pm